

Temporary Guidelines for Central Taiwan Interlibrary Alliance

2022.12.16

Applicants who are eligible for the Central Taiwan Interlibrary Alliance services:

1. Full-time faculty and staff of NCHU
2. Current students of NCHU

Interlibrary card application process

Visit <https://ulcct.cyut.edu.tw/> to apply

Application procedures for faculty, staff, and students of NCHU:

1. Create an account online. The library will review your information and notify you of the results by email.
2. When you receive a letter verifying your identity, go to the online system to apply for the universities from which you want to borrow books. Each person can apply for access to at most four libraries.
3. A librarian will review your eligibility for interlibrary loans. Once you have been approved, an email will be sent to you notifying you of the second stage of the application process (i.e., university selection).
4. After receiving an email of approval from the universities for which you applied, bring relevant supporting documents (ID card and NCHU Student/Faculty ID card) as instructed in the email to the library of those universities. Applicants must register their information with the libraries of the universities for which they applied within 15 days, following which they may access interlibrary loan services.

Applying for a Central Taiwan University Interlibrary Alliance Card

Application guide: <https://ulcct.cyut.edu.tw/files/ReaderOperatingManual.pdf>

1. You must apply for a new Central Taiwan University Interlibrary Alliance Card every semester.
2. Book materials that can be borrowed from the Interlibrary Alliance are limited to those that have been cataloged and are available for loan.
3. Library items from the Interlibrary Alliance cannot be renewed or reserved.
4. Overdue books are subject to an overdue fine of NT\$5 per item per day. Any other regulations pertaining to overdue items shall be based on the borrowing and returning book rules enforced by each member of the Interlibrary Alliance.
5. The Student Card of graduating students is valid until April 30 of every year. Graduating students who delayed their graduation should contact the library of the university where they are studying.
6. The right to borrow books is valid for a period of 1 year, starting from September 1 to August 31 of the next year, and cannot be renewed or extended. Upon the expiration of rights on September 1, you must apply for a new interlibrary card with the library of the university where you are studying.
7. Applicants are kindly requested to comply with various regulations so as to secure access to interlibrary loans and maximize the benefits of the Interlibrary Alliance Card.

List of alliance members:

Group A: National Chung Hsing University, Tunghai University, Feng Chia University, Providence University

Group B: Dayeh University, National Changhua University of Education, National Taichung University of Education, Jinan University, Chaoyang University of Technology, Asia University

Group C: Chung Shan Medical University, China Medical University, National Chin-Yi University of Technology, Hungkuang University, Chienkuo Technology University, Central Taiwan University of Science and Technology, Ling Tung University, National Taichung University of Science and Technology, National Taiwan University of Sport, National United University, MingDao University, Nan Kai University of Technology, Hsiuping University of Science and Technology, Yu Da University, Overseas Chinese University

The Interlibrary Alliance is composed of 25 member universities, including NCHU.

Interlibrary loan rules

(1) Group A Libraries

- a. For Group A members: 150 Interlibrary Cards are available to each university per semester; 5 books can be loaned for a loan period of 30 days.
- b. For Group B members: 100 Interlibrary Cards are available to each university per semester; 5 books can be loaned for a loan period of 30 days.
- c. For Group C members: 50 Interlibrary Cards are available to each university per semester; 3 books can be loaned for a loan period of 14 days.

(2) Group B Libraries

- a. For Group A and B members: 100 Interlibrary Cards are available to each university per semester; 5 books can be loaned for a loan period of 30 days.
- b. For Group C members: 50 Interlibrary Cards are available to each university per semester; 3 books can be loaned for a loan period of 14 days.

(3) Group C Libraries

- a. For Group A, B, and C members: 50 Interlibrary Cards are available to each university per semester; 3 books can be loaned for a loan period of 14 days.

NCHU Library Notice on the Suspension of Interlibrary Loan Services

Applicants should inquire with the library of the university where they are studying or working at.